

**MEMBERS PRESENT**

***Springfield Location:***

Carolyn Broughton	Michele Carmichael	Alan Dietrich	David Elder
Debra Kinsey	Gary Seelbach	Randy Staton	Maureen Haugh-Stover

***Chicago Location: (attending by Video conference)***

Kathy Briseno	Seth Harkins	Edgar Hernandez	Jason Johnson
Brooke Whitted			

**MEMBERS ABSENT**

Bob Bloom	Merlin Lehman	Evon Robinzine	Dee Ann Ryan
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**STAFF PRESENT**

***Springfield Location:***

Mindy Miller	Linda Prewitt	John Schornagel
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***Chicago Location: (attending by Video conference)***

Robert Watts

**LIAISONS PRESENT**

None

**GUESTS PRESENT**

None

**I. CALL TO ORDER**

Chairperson Seelbach called the meeting to order at 9:34 a.m. Members and staff in attendance introduced themselves. Carolyn Broughton was welcomed to her first meeting of the Authority as a newly appointed Alternate Designee for DHS/Division of Community Health and Prevention.

**II. APPROVAL OF THE AUGUST 11, 2011 MINUTES**

The Authority reviewed the minutes of the August 11, 2011 Authority meetings.

**MOTION:** *David Elder moved and Randy Staton seconded that the minutes of the August 11, 2011 Authority meeting be approved as amended. The motion carried unanimously.*

### III. STAFF REPORT

Director Schornagel referenced the following informational handouts in member board packets:

- Staff Activity Reports for August and September 2011.
- Report from The Office of Auditor General on a recent audit of all Boards and Commissions, including the CRSA. The report includes overall findings and recommendations and is provided today to draw members' attention to the findings page relevant to CRSA. We passed with flying colors!
- Copy of a class action lawsuit filed by a group of attorneys against HFS over failure to provide EPSDT services: both Community-based and residential. The suit references several excerpts from CRSA's FY 09 Annual Report.
- A copy of the final CRSA FY 10 Expenditure Report: We spent \$509,819.65 in FY 10, lapsing just over \$65,000.00, including the unused \$25,000.00 retirement reserve. So in essence, we lapsed the \$40,000.00 that we would have spent on Theresa Williams' position from October 2010 through June 2011.
- Updated CRSA Strategic Planning Document. Several staff and one board member offered edits, mostly stylistic and typographical.

### IV. AGENCY REPORTS

Maureen Haugh-Stover announced that Mr. Kevin Casey has been hired as the new Director of the Developmental Disability Division and that he has served most recently from 2003 through early 2011 as Deputy Secretary within the Pennsylvania Department of Public Welfare where he led the Office of Developmental Programs (ODP) including service programs, business operations, and contracting with outside community organizations. Prior to this, he served as Executive Director of the statewide Disability Rights Network from 1989 to 2003. She commented that Director Casey has additional prior experience serving as Executive Director of two other provider organizations (Encor and the McLean County ARC), and as Vice President of Bethage which provides services to persons with disabilities in Texas, Connecticut and Iowa.

Edgar Hernandez announced that Ms. Jean Ortega-Peron has been appointed as the Acting Director of the Illinois Department of Children and Family Services.

Director Schornagel thanked member agencies for their prompt responses to the CRSA Population Survey noting that staff are awaiting reports from the three remaining member agencies.

**V. OLD BUSINESS**

**A. Dispute Resolution Case Update**

Director Schornagel advised the Authority that there may be some movement in the dispute resolution case that went to a Director Review last July. He reported that DRS may have located a Medicaid funded adult residential placement appropriate to the individual's needs.

**B. Amendments to the CRSA Dispute Resolution Process**

Debra Kinsey referenced a discussion that was held in the Executive Committee in August 2011 but was not referenced in the August Authority meeting, pertaining to suggested amendments to the CRSA Service Procedural Guidelines. She expressed concern that the minutes from the August Executive Committee portray the Dispute Process as perhaps unnecessarily rigid and that she would hope that the Dispute Resolution Process could retain some flexibility. Director Schornagel responded that the Dispute Resolution process has always been a "work-in-progress" and has been periodically updated as the Authority learns from practical experiences with the process. He also commented that the process is typically amended through a Committee process that ultimately culminates in changes being formally adopted by the Board rather than on an Ad Hoc basis, especially while a dispute case is pending within the process. Maureen Haugh-Stover commented that the Director Review attempted in June was somewhat chaotic, as the agencies scrambled to send appropriate representatives but that critical legislators did not appear, causing the Review to be delayed until it could be rescheduled in July. Chairperson Seelbach commented that the Director Review being discussed was the first in the last 12 years and only the 3<sup>rd</sup> ever to be held in the 25 year Authority history. Director Schornagel added that getting all of the right people in the room at a Director Review is probably the most challenging part of the entire dispute process. Director Schornagel also commented that the Authority still has an inactive Dispute Resolution Committee which could be reactivated to process input from Authority members. Members were encouraged to review the Procedural Guidelines and to submit any suggestions to the Dispute Resolution Committee through the CRSA office and that the Committee has always been open to new volunteers/members. Maureen Haugh-Stover commented on how well the video-conferencing worked at the most recent Director Review and she suggested the committee consider amending the process to allow video-conferencing at the Director Review level of the process.

Discussion ensued about the adversarial tensions that build between the board at large and member agencies especially at higher levels of the dispute process and that there has been discussion over the years about changing the CRSA statute to give the Board "binding authority" in case disputes, which would eliminate the Director Review level of the dispute process entirely.

## **VI. NEW BUSINESS**

### **A. FY 13 CRSA Appropriation**

Director Schornagel outlined the budgeting parameters used by staff to develop CRSA's FY 13 draft spending plan. Director Schornagel and the Executive Committee are recommending that the Authority consider and adopt an FY 13 appropriation level of \$637,000.00: representing a 7.55% increase from the FY 12 appropriation level. He added that if adopted he would start communications with ISBE budget staff immediately and would put a detailed draft spending plan before the board in December for adoption. Director Schornagel commented that, just like last year, the requested increase is needed to sustain a fifth field position in the agency and that if the increase is not granted the fifth field position would not be likely to occur in FY 13. He also commented that in such a competitive human services resource climate, obtaining an increase of this size would require considerable advocacy in the Governor's office of management and budget and among legislators.

**MOTION:** *Brooke Whitted moved and Edgar Hernandez Staton seconded that the Authority adopt a preliminary FY 13 appropriation figure of \$ 637,000.00. The motion carried with no nays and Maureen Haugh Stover abstaining.*

### **B. Staff Evaluation Committee**

Chairperson Seelbach announced to the Authority that he is seeking volunteers to sit on a Staff Evaluation Committee to evaluate Director Schornagel. He explained that he, as Chairperson, would Chair the Committee and that he is soliciting volunteers for four other Committee members from all 3 constituencies of the Board to participate on the Committee. David Elder volunteered representing Legislative Designees. Other interested volunteers were urged to contact the Chair through either e-mail or through contact with the CRSA office.

### **C. Bullying**

Brooke Whitted commented that as he recently reviewed the initial draft of the CRSA FY 11 Annual Report, he noticed a small but new sub-population referenced in the Caseload Trends section of the report: bullying. Director Schornagel confirmed that for the first time, enough parents were calling for assistance pertaining to bullying at school to make it a noteworthy addition for the annual report. He stated that he had been a member of the statewide Bullying Task Force which culminated in a set of recommendations to the ISBE. He suggested that the Executive Summary of the Bullying Task Force be shared with the Board as an informational item at the December Authority meeting. Michele Carmichael offered to do a brief presentation regarding ISBE's perspective regarding bullying if there was interest from Board members.

## **VII. COMMITTEE REPORTS**

### **A. Executive Committee**

Chairperson Seelbach reported that most of the recent Executive Committee discussion items have been covered under other parts of the agenda with the exception of the following. The Authority reviewed a brief outline written by Director Schornagel announcing his intention to use the unexpected FY 12 surplus to search out and hire a temporary contractual employee for the last half of FY 12 to address many of the communications and legislative visibility needs of the agency. He stated that he took his cues from staff and board in the last two CRSA strategic planning sessions and from the increasingly persistent expectation both from within the board and from outside groups that CRSA move in the direction of “systems change” activities. He commented that this is not a new direction for the Authority, noting that the Authority converted a casework position into a systems change position as the culmination of a 3-year plan to strengthen LANs starting in FY 07. He informed the Board that staff are currently looking into the appropriate procedures and processes for hiring such a contractual employee.

### **B. External Communications Committee**

Committee Co-Chairperson Briseno reported that External Communications Committee met in October briefly and reviewed the initial draft of the CRSA FY 2011 Annual Report. The Committee agreed to submit suggested edits to Director Schornagel by the end of October and that the Committee would reconvene on November 9, to review the changes. She added that the Committee hopes that the finalized FY 11 Annual Report will be ready for review and possible adoption by the Authority at its December 2011 meeting.

## **VIII. OPEN DISCUSSION**

None

## **IX. COMMENTS AND ANNOUNCEMENTS**

David Elder suggested that the members be aware of the added stress that Chairperson Seelbach is under at the present time. His 33-year old daughter, Jenna, has been undergoing a vicious battle with cancer for several months, and had been thought to be in remission until a few weeks ago. The cancer has returned with a vengeance and she is now in a cancer institute at Barnes Hospital. They are trying to get her blood counts, etc., to the level they could do a stem cell transplant, but they have not yet accomplished this. David Elder requests that everyone in their own way remember Jenna Seelbach and her family as they are going through these difficult and stressful times.

Linda Prewitt publicly thanked the Director Designees from DHS/DDD, Andrea Medley and Maureen Haugh-Stover for their recent collaborations on complex, multiple-agency CRSA cases.

**X. PUBLIC PARTICIPATION**

None

**XI. ADJOURNMENT**

**MOTION:** *Brooke Whitted moved and Randy Staton seconded that the meeting be adjourned at 10:46 a.m. The motion carried unanimously.*